



**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

HALL OF RECORDS  
320 WEST TEMPLE STREET, ROOM 380  
LOS ANGELES, CALIFORNIA 90012-3208  
PHONE: (213) 974-0311 FAX: (213) 626-1108

J. TYLER McCAULEY  
AUDITOR-CONTROLLER

October 11, 2001

TO: Audit Committee

FROM: DeWitt Roberts, Chief  
Audit Division

A handwritten signature in dark ink, appearing to be "DR", is written over the name "DeWitt Roberts" in the "FROM:" line.

SUBJECT: **SUNSET REVIEWS FOR THE PARKS AND RECREATION  
COMMISSION AND THE BOARD OF GOVERNORS OF THE  
ARBORETA AND BOTANIC GARDENS**

At your request, we have initiated sunset reviews of the Parks and Recreation Commission and the Board of Governors of the Arboreta and Botanic Gardens. In accordance with established procedures, we contacted the Executive Office of the Board of Supervisors to request the commissions to complete a self-evaluation form highlighting their accomplishments and their goals for the next evaluation period. The Executive Office expects to receive the self-evaluation forms by October 31, 2001. Once the Executive Office forwards the forms to our office, we will immediately begin our evaluation of the Commission and the Board of Governors.

If you have any questions, please call me at (213) 974-0301.

DR:JS:rd

c: Betty Gobst, Manager, Commission Services  
Martha Littlefield, Head Board Specialist